



## **CHIROPRACTIC CLINIC NO SHOW POLICY**

Please **confirm** all appointments to avoid cancellations. Unconfirmed appointments are subject to cancellation the morning of the appointment.

Please call at least **24 hours** in advance to cancel or reschedule your appointment with your provider.

**3-Strike No Show Policy:** If you miss **3 appointments (in office/virtual visit)** with your provider in **3 months**, you will not be able to schedule an appointment for **3 months**, *even if you need refills on your medication*. You may call the office daily to request a same-day appointment.

**Late/Cancellations Policy:** Your appointment may need to be rescheduled if you are more than **10 minutes** late. If you are frequently late or have constant cancellations, it will be noted and discussed with your provider.

**Multiple cancellations:** If you have total of **6 Cancellations** in a calendar year, you will not be able to schedule an appointment with your provider for **3 months**.

During the 6-month probation period, you may call the office daily for a same day appointment if available for that day only.

*Please note: There are exceptions to this policy at the provider's discretion.*

Patient Name (Please print): \_\_\_\_\_

Patient DOB: \_\_\_\_\_

Patient/Guardian Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_